

**CONTRACTOR'S BILL**

I.A.F.A. (Revised)

Head of Accounts \_\_\_\_\_

Contract Agreement No. \_\_\_\_\_ date \_\_\_\_\_ for the period from \_\_\_\_\_

Name of Contractor with full postal address \_\_\_\_\_

Supporting voucher No. & date	Name of Unit	Description of articles supplied of service rendered	Quantity or number accepted	Rate (per)	Total Cost	Remarks

Certified that :

**SALES TAX CERTIFICATE**

Certified that the goods on which Sales Tax has been charged have not been exempted under the Central Sales /States / Unit Territory Tax Act or the Rules made there under and the amount charged on account of Sales Tax on these goods is not more than that what is payable the Provisions of the relevant Act of the Rules made there under.

Certified further that we (or our Branch or Agent) \_\_\_\_\_  
 \_\_\_\_\_ (Address) \_\_\_\_\_  
 \_\_\_\_\_ are registered as dealers in the State of \_\_\_\_\_  
 under local registration No. \_\_\_\_\_ and in the State  
 of \_\_\_\_\_ under Central Registration No. \_\_\_\_\_  
 for the purpose of Sales Tax.

Seals of the Firm \_\_\_\_\_ Signature of Contractor \_\_\_\_\_  
 Dated \_\_\_\_\_

**CERTIFICATE FROM THE CONTRACTOR**

I have personally examined and verified and do hereby certify that the goods in respect of which payment is being claimed have been actually despatched by me/us under RR No./BL No./Air Consignment No./Postal Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ duly drawn in favour of the consignee which is genuine and mentioned in the bill and that I hold myself personally responsible for the correctness of this statement.

I further certify that the above mentioned R.R. No. B.L. No./Air Consignment No./Postal Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ has been forwarded to the consignee mentioned in the contract under registered post acknowledgement due on \_\_\_\_\_

vide our letter No. \_\_\_\_\_ dated \_\_\_\_\_

Date \_\_\_\_\_ (Signature and seal of the Contractor)

I certify

(n) that the stores have been duly delivered and inspected and found conformable to patterns and specification and fit for Govt. service and taken on charges vide \_\_\_\_\_

(b) that the rates passed in this bill (1) agree with those passed in the \_\_\_\_\_ and that they have been compared and agree with the original documents recorded in this office, (2) are responsible

(c) certified correct according to transport indent register item No. \_\_\_\_\_ and I.A.F.Z. 2150 attached \_\_\_\_\_

(d) that no Govt. transport was available.

Station \_\_\_\_\_ Rank \_\_\_\_\_

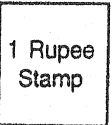
Date \_\_\_\_\_ Designation \_\_\_\_\_

\* These certificates are not required in respect of A.S.C. supplies.

Received the amount of Rupees (in words)

\_\_\_\_\_

Payment to made to my Bankers M/s. The \_\_\_\_\_



Signature Contractor

Station \_\_\_\_\_

Signature Contractor

Date \_\_\_\_\_

### CONTRACTOR'S BILL

1. Each bill must refer to only one order / contact or station as the case may be.
2. Bill should be prepared in ink and the original copy receipted and stamped where the amount exceeds Rs. 20/- and should be supported by the original copy (ies) of Inspection Notes / Supply Order / IAFS 1520/Transport Indent and Order Form.
3. Separate bill should be prepared for each month's supply as also for supplies made under contract and out of contract and for other deposits in the case of M.S. Depots.
4. Bills or supplies made under A.S.C. Contracts should be submitted direct to the C.D.A. In all other cases the bills should be submitted through the officer issuing the supply orders or Transport Indent etc., In the latter cases extra copies of bill should be prepared and submitted along with the original where required.
5. The instructions contained in the pamphlet "Instructions for the guidance of A.S.C. Contractors in the preparation of their bills for supplies - 1935" should in general be followed in the preparation of bills.

#### For use in the Defence Account Department

1. Register of payments to Local Purchase Contractors, etc. \_\_\_\_\_  
 District \_\_\_\_\_ Page No. \_\_\_\_\_
2. Bill Register No. \_\_\_\_\_
3. Number of enclosures \_\_\_\_\_
4. Rate and distance verified by \_\_\_\_\_
5. Retrenchments / outstanding demands \_\_\_\_\_  
 Passed for (Rs. \_\_\_\_\_) Rupees \_\_\_\_\_ for  
 Payments as under (In words)  
 Voucher No. \_\_\_\_\_

A.G.'s Code No.	Treasury	Name of Payee	Amount of Cheque	Date of Cheque	Initials of Supdt. 'D' Sec.	Initials of 'O I/C' 'D' Sec.

Auditor

Superintendent

A.O.

A.C.D.A.

D.C.D.A.

Dated

Dated

Dated